

Rules and Regulations for the ICTF of Canada (2009)

1. Membership

Membership is to be for any black belt who wishes to be a member.

Other people may become members if they pay the fee and are accepted in by the board of directors.

Any person abusing the system shall be fined \$50, and not be allowed to apply for membership again until all fines, subsidies or levies have been paid.

Membership fees are due by January 31 of each year.

1.1 Full members benefits and fees

- The membership fee shall be as determined by the board.
- 2009 membership fee is set at \$50
- 2010 membership fee is set at \$100
- 2011 membership fee is set at \$200
- 2012 membership fee is set at \$300
 1. if a member joins later in any year they must pay the full fee to count the year towards their support requirements. They must also account for all other yearly requirements as listed below.
- Each year the membership history is increased for support to and from the organization. One year through to five year membership.
 2. 1 year membership receives no financial support and may attend all activities.
 3. 2 year membership receives 25% financial support and may attend all activities.
 4. 3 year membership receives 50% financial support and may attend all activities.
 5. 4 year membership receives 75% financial support and may attend all activities.
 6. 5 year membership receives 100% financial support and may attend all activities.
- Definition of support from the ICTF of Canada is; funding for travel for instructors, funding for international competition for black belts, funding for entry fees for tournaments all belts, funding for cash draws at ICTF sanctioned tournaments, reduction in insurance fees.
 7. Insurance fees may be reduced by the percentages mentioned above.
 8. Students belonging to clubs of full members may have their entry fees to ICTF sanctioned tournaments reduced as per the percentages above for up to half of the entry fee.
 - i. Colour belts must be paid members of ICTF and carry current ICTF membership cards.
 - ii. Support for colour belts will not exceed the number of membership cards purchased in any calendar year by that club.
 - iii. Competitor lists must be submitted to ICTF Canada 10 days prior to the event. Any entries after that time will not be subsidized.
 9. Priority for travel to tournaments will be given to black belts who are paid members of this Federation.
 - i. Non instructor black belts may pay half the yearly fee but will not maintain full rights and privileges of full membership. (2009 excluded)
 - ❖ Definition of non instructor black belt is one who does not own or run a club, but they may teach at someone's club.
 10. Instructor black belts may have their expenses covered in whole or in part to attend instructor training sessions. Non instructor black belt members may be welcome but will receive no funding for this event.

- i. Attendees to this event must travel as per instructions from the executive in order to receive funding.
 - ii. Attendees to this event must follow all other instructions from the executive in regards to accommodation and other factors in order to receive funding.
- To increase membership status from one year to the next the member must support activities. Without the support membership will drop 1 level per year. The following criteria is to be used to determine support of the ICTF of Canada;
 - 11. Membership fee is paid each year as set out by the executive.
 - 12. An average of 10 students per event per year must attend all ICTF tournaments within a span of 3 Provinces. Usually 2 per year but can increase to 3 per year.
 - 13. An average of 10 students per seminar per year must attend all ICTF seminars in their city region.
 - i. City regions are defined in table 5.
 - ii. Exception is any referee seminar in their city region after one has been done in any given year. (they must send all eligible students to any or all of the referee seminars in their city region in a calendar year)
 - 14. Members must have a valid ICTF membership card. (yearly ICTF black belt membership covers this)
 - 15. Clubs where members train must issue ICTF gup certificates
 - 16. Clubs must purchase liability insurance coverage through this Federation.
 - 17. All Clubs must support the official supplier by purchasing supplies from them.
 - 18. 1 (one) MBNA credit card application per year from the club where the member trains must be sent to MBNA on behalf of ICTF of Canada. Multiple members from a club location can use the same application to cover their individual requirement. Extra applications do not carry forward to new years.

2. Governing body of the ICTF of Canada

An executive board comprised of the following will decide on any issue in regards to the ICTF of Canada. All decisions must be arrived at by consulting the by-laws and the rules and regulation manual. Any situation that falls outside of the rules and regulations manual should create a new rule for any future situations that may occur.

President, Executive vice-president, Vice-President, Secretary, Treasurer, directors (any number).

A quorum will be 3 executive members or a majority of the board in case of vacant positions. All decisions will be by vote. Each officer has one vote. Meetings can be conducted by internet, phone or in person. Terms are for 5 years. Members may hold more than one office.

3. Fees for services for members are: (CAD)

International membership fee (1 st time)	\$250	ICTF of Canada will forward this fee to ICTF HQ
International membership fee (annual)	\$150	ICTF of Canada will forward this fee to ICTF HQ
ICTF Canada fee		as set out above
ICTF Black Belt membership fee	\$20	ICTF of Canada will forward this fee to ICTF HQ less \$5
Black belt certificates	\$75	ICTF of Canada will forward this fee to ICTF HQ
Reg. fee for non ICTF black belts	\$50	ICTF of Canada will forward this fee to ICTF HQ
Transfer certificate	\$50	ICTF of Canada will forward this fee to ICTF HQ
ICTF cards	\$3.00	
ICTF Badges	\$3.00	
Gup Certificates	\$1.00	

4. Tournaments

There will be 3 officially sanctioned tournaments in Canada governed by the ICTF of Canada

Provincial (October/November) Regional (east/west) (March to May) National (May or June)

The host responsibilities for these events shall be;

Pay supporting instructors percentages of their entry fees on the following scale. The host may alter this formula but it cannot be less than these listed rates.

11 students registered = 10%

21 students registered = 20%

31 students registered = 30%

41 students registered = 40%

51 students registered = 50%

Supply one free hotel room for 2 nights if 30 or more students are registered. This requirement is applicable for those Clubs traveling more than 250 km, one way, to the tournament

Supply bottled water throughout the tournament, and lunch each day of the tournament, for all umpires and referees who work at the event.

Pay ICTF Canada tournament fee of \$250 within one week of bid or lose turn.

Must allow ICTF merchandise booth to sell ICTF paraphernalia.

T-shirt sales belong to the host.

Spectator fees belong to the host.

The entry fee for these events shall be set at;

Provincial	\$45	Regional	\$50	National	\$60
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Members who wish to host an official ICTF Canada event must request so in writing. The host shall be responsible for all costs accrued in holding such an event. The ICTF shall endorse sanctioned events and encourage all members to attend. Procedure for choosing the host in the event that more than one applies is as follows;

Each member will be listed in table 1.

Interested members must submit their request in writing (e-mail) prior to the current years event.

Certain criteria will be used to determine eligibility for hosting sanctioned events.

Criteria

- Must be a paid up member of the ICTF Canada Federation.
- Must have supported ICTF tournaments with an average of 10 students per tournament in the year preceding the application."
- Must have supported ICTF tournaments with at least 3 ICTF qualified judges per tournament in the year preceding the application. (unless the club has less than 3 red and black belts)
- Must submit proposed facility and accommodation list.
- Facility must accommodate 8 rings measuring 9m x 9m each*, with room between rings for tables and movement of competitors. Adequate spectator seating apart from the competition floor space must also be provided. *: ring size at the discretion of the ICTF Canada Tournament Director and tournament host"
- Accommodation for visiting members must be at least a 3 star hotel.
- Previous hosting of an event will drop applicant to the bottom of the list.
- Members (and non-members) may host non-sanctioned local events at their discretion but these events must be held no closer than 5 weeks prior or 4 weeks after any official ICTF Tournament.

- Support of non-sanctioned local events must not detract from support of official ones.
- ICTF Canada Members who support non sanctioned events that fall within the 9 week window will have their application to host events dropped for 3 years if their support of the ICTF event is affected.

4.1 Tournament support for students

The executive will determine support according to the budget and available funds.

4.2 Training for Members

The executive will determine support according to the budget and available funds.

5. Seminars

Any instructor may host a seminar at any time, with the following exceptions. The host instructor must confirm with ICTF HQ that no other event is being held on that day in the same city; also that no other seminar of similar type is being held within 1 month of that day within the same city.

The host must ensure all fees, if any, are paid in full to the ICTF HQ within 10 business days of the seminar." The appropriate committee must first approve International Instructor courses and referee seminars.

- 1) Instructors of said seminars shall be compensated according to the following rules. Each day or portion thereof of the instructor shall be paid \$100 per degree. All travel expenses shall be covered by the host. All accommodation and food shall be covered by the host. Fees may be set by the host unless the appropriate committee has indicated a set fee.

All requests for seminars must be agreed upon by the host and the executive board before advertising said event.

6. Official suppliers

Advance Martial Art Supplies (Doboks, safety gear, training equipment)

7. Voting

At any meeting members may vote on any issue.

8. Discipline, complaints and concerns

The ICTF of Canada is only concerned with issues dealing with the organization itself. Any disputes between instructors over club locations or any other unrelated topics must be dealt with on their own. Any concerns regarding infractions to ICTF rules and regulations will be dealt with by the executive committee at a regularly called executive meeting. Decisions will be rendered according to the written rules and regulations. Sanctions will be either written letters of concern, or fines levied against the perpetrators. Suspension from membership may also be possible, depending on the gravity of the offense.